How Do I: eChart Connect- Remote (Windows)

eChart Connect Desktop

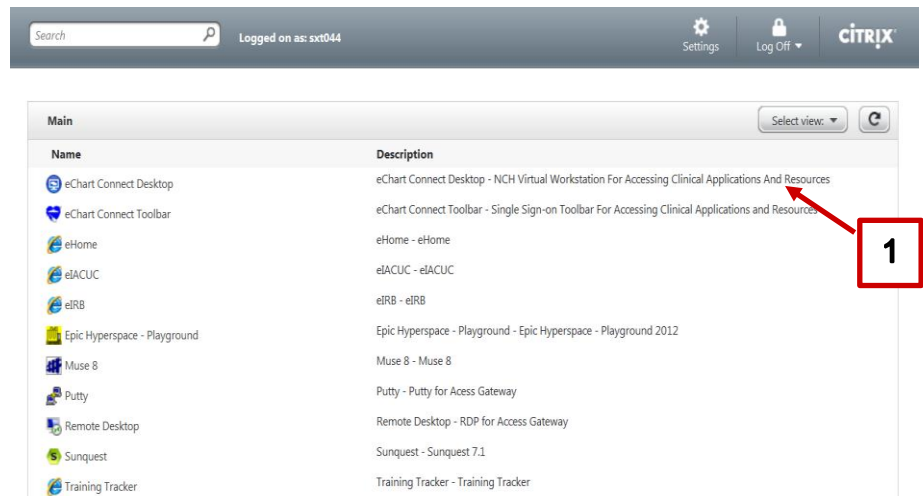Go to https://echart.nationwidechildrens.org

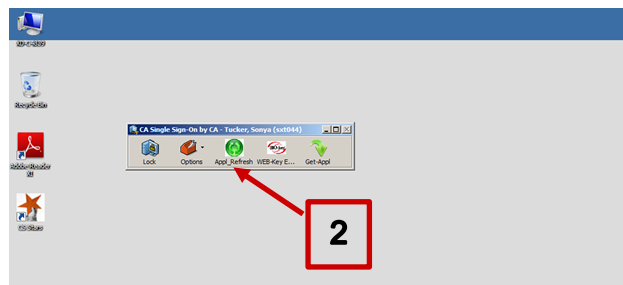1. Enter your **username, network password**, and **RSA PIN + Token number**.

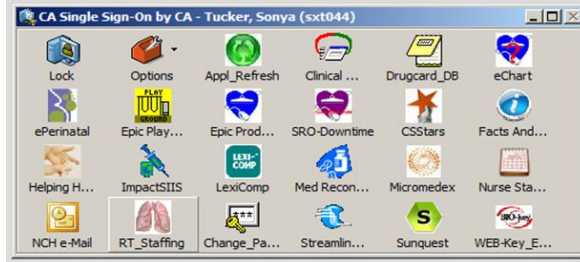   - If you need to set your RSA PIN,
     see page 3.

2. Select **eChart Connect Desktop**, *NCH Virtual Workstation for Accessing Clinical Applications and Resources.*
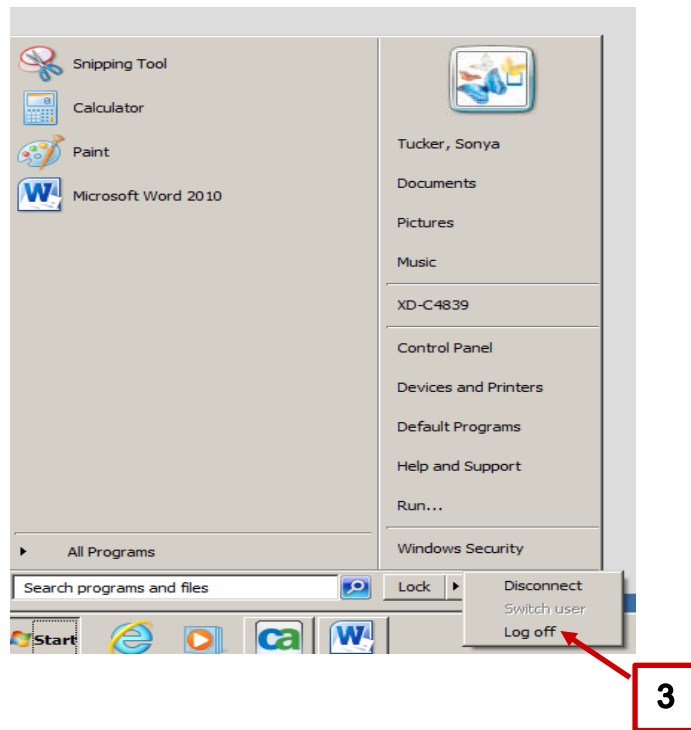

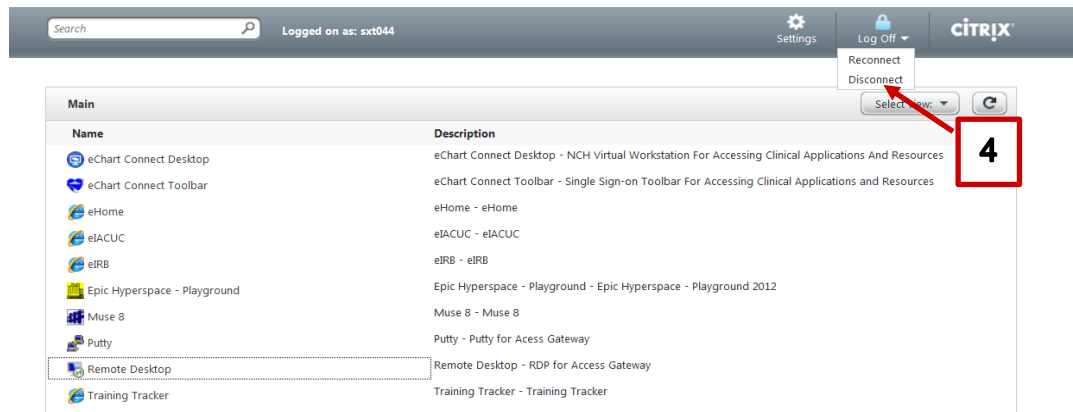3. To access email and/ or applications, click **Get App**.

4. Select the desired application.

5. To disconnect, click **start** and click **Log off**.

6. Select **Log Off** and click **disconnect**.

RSA Token PIN Instructions

Go to the eChart Connect website: https://eChart.nationwidechildrens.org

1. Enter your **username** and **network password**.

2. On your initial log-in, enter the numerals displayed on the **RSA token** into the *RSA PIN+ Token* field.

3. You will be prompted to create a unique PIN number.

    Enter a PIN having **4 to 8 alphanumeric** characters and click **Submit**.

4. You can now log-in eChart Connect.

    Enter your **username** and **password**. Wait for the numerals to change on the RSA token (approximately 60 seconds,) and enter your **new PIN + the new set of numerals displayed on the RSA Token**.

5. Click **Log On.**