

## **ROTATING RESIDENTS**

Residents and fellows rotating at NCH who are from outside institutions and who are not enrolled in a combined training program are rotating residents. Rotating residents training in any NCH clinical site must do so under the authority of a fully executed GME affiliation agreement between NCH and their sponsoring institution.

Prior to rotating at NCH, residents must be

- approved for rotation by =their sponsoring institution, sponsoring institution Program Director, the NCH GME Office and the NCH Program Director (Site Director) as documented by the NCH GME Application and Certification Form (ME-1).
- in good standing in their training programs at the time of their NCH rotation, e.g., possess an unrestricted Ohio medical or dental license or training certificate and not be on probation or otherwise significantly limited in ability to fulfill the goals, objectives and responsibilities of the rotation.

The Program Director and/or Designated Institutional Official (DIO) at the sponsoring institution must notify the NCH Program Director and/or DIO 120 days prior or as soon as possible of any significant limitations on the rotating resident's ability to function effectively at NCH at the time of their rotation.

Residents on probation or with other significant practice limitations may be approved to rotate at NCH upon mutual agreement of the sponsoring institution's Program Director, NCH Site Director and the DIOs at both institutions. To protect rotating resident's confidentiality and to assure patient safety, individuals with a legitimate need and right to know will be informed of the terms of the approved exception. These individuals include, but are not limited to, attending physicians for the rotation, the Section Chief(s), and other key clinical staff who rely upon the clinical decision making of the rotating resident. In such cases, the confidentiality of the resident will be maintained to the degree to which it is possible. It is understood that supervising faculty, staff and other residents on service must be informed of any rotating resident deficiencies which could impact patient care.

Rotating residents will be evaluated in writing by NCH attending faculty. Residents are expected to complete rotation requirements outlined in the program curriculum and must fulfill all patient care responsibilities at NCH, including, but not limited to, signing all orders and completing all medical records. Failure to satisfactorily fulfill these requirements will result in unsatisfactory evaluation and/or failure for the rotation. The NCH evaluation form will be utilized unless another evaluation form is mutually approved by the Program Director and the NCH Site Director.

The NCH Site Director, in consultation with the Program Director at the sponsoring institution, establishes and communicates to rotating residents the performance expectations based upon the goals and objectives in the GME Addendum. Residents who fail to perform at this level will be counseled by the NCH Site Director and given opportunities to improve. The NCH Site Director will communicate major concerns to the Program Director at the sponsoring institution in a timely manner. The Program Director and NCH Site Director will develop a joint plan to overcome deficiencies. Residents whose performance fails to improve sufficiently to meet the expectations will not receive credit for the rotation.

The NCH Site Director has the right to limit, remove, or prohibit the resident from returning to NCH if the nature of the concerns is serious enough to warrant such action, in accordance with the GME Affiliation Agreement. In these instances the DIOs at the sponsoring institution and NCH must be informed.

Rotating residents who receive an adverse action or who dispute the results of an evaluation must use the due process procedure outlined by their sponsoring institution.

Approved by GMEC: 06/21/2000; 02/28/2007; 08/19/2008; 09/28/2009; 08/15/2012