

International Scholars Program Policy

Subject: ISP Policy Process

All International Scholars Program (ISP) policies will be reviewed at least every three years by the International Advisory Council (IAC). Policies and suggested revisions will be distributed to all members of the IAC by email. Members will vote on whether or not to accept the policy as written. If <u>any</u> requests for changes or further discussion are received, the policy will be discussed at the next IAC meeting. If more than two-thirds of the voting members vote for approval, and no requests for further discussion are received, the policy will be considered approved as written. ISP policies approved by mail vote will be identified as such on the agenda at the subsequent IAC meeting. Existing ISP policies remain in effect as written until revisions are approved by the IAC and signed by the appropriate hospital officers.

All ISP policies require approval by the ISP International Advisory Council, the Vice President of Education and the Executive Vice President/CFO. ISP Policies will be maintained on the Nationwide Children's Hospital ISP Internet Page.

Approved by the IAC Jan. 2014

Approved by Jun 2.

Karen E. Heiser, PhD, Vice President, Education

Tim Robinson, Executive Vice President/CFO

Date

1/21/2014

1/23/2014 Date

Originated 1/19/11 Reviewed 1/6/14