Post-Offer Health Assessment Instructions

New Hire Candidates must follow all instructions listed below.

***All surveys must be completed BEFORE your scheduled appointment***

1. Click the link below to access your secure and private My Health webpage online. If you previously worked for Nationwide Children’s after March 2016, call (614) 355-4135 for alternative instructions.

   Follow the instructions below to create a username and password and complete your Health Assessment Surveys before your scheduled appointment:
   - Click “New User? Click Here to Begin” and follow the instructions. You will need:
     - Organizational 4-digit Code: 2347
     - Program Type: Pre Employment Screening
     - Population Type: New Hire

2. Complete the Health Assessment Surveys.
   - Each survey status will have a green checkmark under status when you complete and click “Submit Final”.
   - After completing all online surveys, call Employee Health Services at (614) 355-4135 to confirm your Health Assessment appointment.

3. Upload your Employee Health Documents.
   - Use the Document option (left side menu) to upload all documents. If using a mobile device, you may take a photo to upload your documents.
   - Include all vaccination records or blood titers received as a baby, child and adult.
     - Immunization records are available from your high school, prior employers, colleges or health care providers.
   - All tuberculosis testing (TB): skin test (PPD) results, blood tests QFT / T Spot results, and all chest x-ray results related to TB testing.

4. Bring the REQUIRED items below to your post-offer Health Assessment appointment:
   - Two forms of ID (refer to the last page of I-9):
     1) an unexpired picture ID and
     2) document with your original social security number on it or a passport for your pre-employment drug screen
   - A paper copy of immunization records, titer results and chest x-ray reports and work accommodations (if applicable).

Thank you,

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