

February 2020 – Updates for Nursing Instructors at NCH

A new decade has started and I find it hard to believe that “Y2K” was 20 years ago! Life is very busy right now while I am pursuing my Master’s degree. Thank you in advance for your patience if I forget something. Don’t hesitate to remind me, either! I will be taking a quick break in two weeks when I head down to Sarasota, Fl. I’m looking forward to sun, warmth, seafood and, my favorite, feeding the flamingos! I will be out from 2/21 to 2/25. Have a safe winter season!

~ Kim Kelly, BSN, RN, CPN

!The deadline to request clinical placement for the 2020-2021 academic year is February 29, 2020. Please do not hesitate to reach out if you have questions. Kim Kelly will be happy to answer your questions and even troubleshoot over the phone while you submit.

A Clinical Coordinator Class was held Wednesday, 2/29/2020. Twenty people attended either the morning or the afternoon offering and enjoyed lunch together between the two classes. A suggestion was made to offer the class more frequently (the last one was in 2014). This class may be offered every other year in the future. For now, if you have questions on submitting your requests please don’t hesitate to reach out to Kim Kelly. A phone meeting can be arranged to walk you through submitting your information on the website.

!A new Student Account spreadsheet has been received from Information Services. A request has been made to have the form placed on the website for easy access. Until that is accomplished please use the spreadsheet attached. **Of note:** If you submit the account request spreadsheet **AND** you work for Nationwide Children's Hospital, please do not submit the request using your NCH email address...the system will automatically reject the email. **Reminder** – please submit the form approximately two weeks prior to the beginning of the clinical to allow for turn-around time. If you experience any problems please contact Kim Kelly as quickly as possible for troubleshooting.

Orientation documentation for students include the following: *Confidentiality and Technology Use Agreement* (a two page version, rather than three pages, is available); *Combo OSHA and Orientation Checklist* (this is a two sided document); *Nursing Student HIPAA Compliance Agreement* (this is a fairly new requirement and is being missed by some instructors). One of each of these forms need to be turned in for each student. One *Faculty Required Cover Page* is required for each group. If you do not have a copy of these forms please let Kim Kelly know. She will be happy to send them to you electronically.

Speaking of documentation – during the Clinical Coordinator Class it was decided (pretty much unanimously) that the required Health and Safety form is not very user friendly. The Schools of Nursing Administrative Assistant will be working on developing an Excel spreadsheet to be used instead. In the meantime, the information can be submitted in an Excel format as long as **all** the requested information from the original form is included.

Speaking of Administrative Assistants - please welcome Rebecca Doud as the new admin for Schools of Nursing. Many of you met her at the Clinical Coordinator Class and many others have already had email contact with her. The Health and Safety spreadsheets can be sent to Rebecca directly. If you are unable to contact Kim Kelly and you need something urgently you can reach out to Rebecca. She is in the office four days a week. **Welcome Rebecca!**

Hazardous medication administration guidelines have been put into place. Until a specific policy is determined regarding the administration of Hazardous medications by nursing students please refrain from allowing students to administer them. An update will be sent as soon as a policy decision has been reached.

February 2020 – Updates for Nursing Instructors at NCH

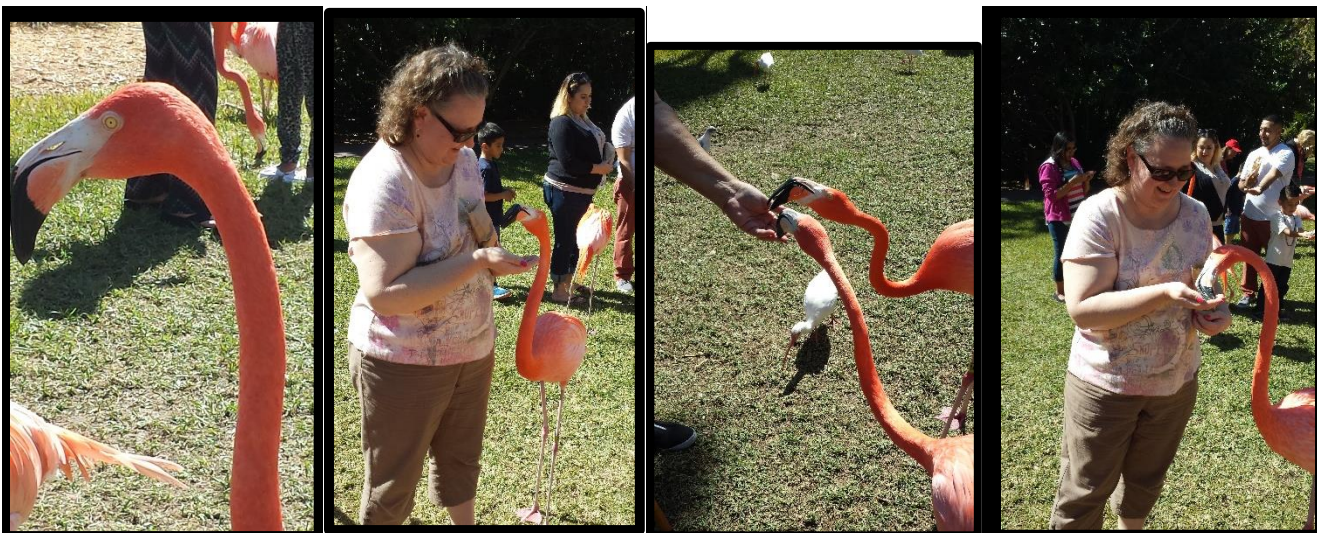
Of Note – some quick reminders:

- Please continue to stress the complexities of HIPAA compliance with your students.
- Temp*A*Dots – going, going, gone! Most units have done away with these and replaced them with electronic versions. Please speak with your unit Educator if you need training on the new device.
- Students only have to get bio-fingerprints (electronic) if they will be administering medications. Otherwise they can continue to use their password to sign in.
- There is a way to bio-fingerprint students on the unit. Please ask Kim Kelly if you would like the instructions.

Shout out to Mt. Carmel College of Nursing. Instructor Heidi Frymier and her student identified incorrect formula in a patient's room and took appropriate steps to correct the situation. Way to be a **Zero Hero**! Your commitment to patient safety is much appreciated.

2019-2020 Important dates for Schools of Nursing are attached. Please note – the 2020 dates for New Faculty Orientation have been changed from those previously sent out. This was to accommodate a new schedule for the Epic training class. Please replace your old dates with the new dates! And don't forget to have your new instructors register for orientation through the website.

Interested in Getting To Know Kids? This course focuses on the developmentally appropriate approach to care for the pediatric patient. Clinical instructors, Schools of Nursing faculty and students are welcome to attend for free. If you have ever heard Cathleen Opperman teach before then you know you will be highly entertained during this class. Content explores Erickson and Piagets' developmental theories, key milestones of development and anatomic and physiologic differences between children and adults. This is great content for instructors wanting to brush up on their pediatric knowledge or for the student interested in pursuing pediatrics for their nursing career. Seats are still available for the March 20th class that goes from 8:00 am to 3:30 pm. If you are an employee, please register for the class in The Learning Center. If you are a non-employee please contact Kim Kelly to register for the class.



Feeding Flamingos at Sarasota Jungle Gardens 2/21/2015. Looking forward to visiting them again in two weeks!