

## **Faculty Required Student Orientation Cover Page**

For each group of students, faculty is **required** to submit the following information on the first day of clinicals at Nationwide Children's Hospital.

**Please submit with the following forms attached:**

SON Orientation Checklist, OSHA Form, HIPAA Agreement and NCH Confidentiality and Technology Use Agreement.

<b>School Name</b>	
<b>Clinical Instructor's Name</b>	
<b>Semester</b>	
<b>Start Date</b>	
<b>End Date</b>	
<b>Number of Students on Unit</b>	
<b>Assigned Unit</b>	
<b>Day of the Week/Clinical Time</b>	
<b>Level of Students</b>	
<b>Number of Orientation Checklists</b>	
<b>Number of Confidentiality Forms</b>	
<b>Number of OSHA Forms</b>	
<b>Number of HIPAA Agreement Forms</b>	
<b>Clinical Instructor's Badge #</b>	
<b>All Student Badge #'s in your possession</b>	
<b>(student names are not needed)</b>	

Please complete ALL information and return to Kim Kelly,  
Professional Development – 255 E Main Street

– **OR** –

Place in the School of Nursing Inbox in the Teaching Conference Room on H10

Revised 6/2019