Initial Case Quality Control Form
Adrenocortical Carcinoma

Instructions: *This form should be completed for all cases submitted for TCGA, prior to the shipment of samples to the BCR.*

Questions regarding this form should be directed to the Tissue Source Site's primary Clinical Outreach Contact at the BCR.

Tissue Source Site (TSS) acknowledges that the Biospecimen Core Resource (BCR) may confirm that the diagnosis of the frozen biospecimen is consistent with the primary diagnosis reported by the TSS through histopathology examination in the BCR laboratory. If the BCR identifies a possible discrepancy, the TSS authorizes the BCR to report these patient results to the TSS by means of a formal report in confidential email format for the quality assurance program of the TSS to address.

Tissue Source Site (TSS): _____TSS ID: _____ TSS Unique Patient ID: _____ Interviewer Name: _____Interview Date ___ ___/___ ___ /___ ___ ___ ___

#	Question	Entry Alternatives	Working Instructions
Verification: By providing the below information, the Principal Investigator acknowledges that the information provided by the institution is true and correct and has been quality controlled.			
1*	Was sample prescreened at site?	☐ Yes. The submitted sample was prescreened.	Indicate whether the sample submitted to the BCR was prescreened at the TSS. 3081942
Pathology Review *Tissue Source Site (TSS) acknowledges that the Biospecimen Core Resource (BCR) may confirm that the diagnosis of the frozen biospecimen is consistent with the primary diagnosis reported by the TSS through histopathology examination in the BCR laboratory. If the BCR identifies a possible discrepancy, the TSS authorizes the BCR to report these patient results to the TSS by means of a formal report in confidential email format for the quality assurance program of the TSS to address.*			
2*	Name of Pathologist	_____	Provide the name of the Pathologist that provided the information for all previous sections. 3288225
3*	Date of Pathologist Review	_____	Provide the date of the pathology review performed by the TSS pathologist above. 3288224
Principal Investigator/Authorized Designee Confirmation			
4*	Percent Tumor Nuclei meets TCGA metrics?	☐ Yes	Confirm that the malignant sample submitted to the BCR meets the current tumor nuclei metrics for TCGA. 3288520 Check with the BCR to confirm the current acceptable TCGA metrics.
5*	Percent Necrosis meets TCGA metrics?	☐ Yes	Confirm that the malignant sample submitted to the BCR meets the current necrosis metrics for TCGA. 3288524 Check with the BCR to confirm the current acceptable TCGA metrics.
6*	De-Identified Pathology Report Submitted?	☐ Yes ☐ No	Confirm that a de-identified pathology report will be sent to BCR prior to or with the shipment of the physical samples. 3288292
7*	Is the histologic diagnosis on the CQCF (as determined by the TSS pathology review of the TCGA frozen section top slide) consistent with the histology listed in the final diagnosis on the pathology report?	☐ Yes *If "yes," skip related question below.* ☐ No	Confirm that the diagnosis provided on this CQCF for the tumor sample being submitted to TCGA is consistent with the diagnosis found on the patient's pathology report for the tumor being sent to the BCR. 3288300 The diagnosis is considered to be consistent if at least one of the following criteria are met: 1) Diagnosis on the CQCF is identical to the pathology report for the tumor being sent to the BCR. 2) Diagnosis on the CQCF includes as least one of the subtypes listed on the pathology report and all subtypes on the pathology report are acceptable for TCGA. 3) Diagnosis on the CQCF is "histology, NOS" (i.e.,

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			Adenocarcinoma, NOS) and the pathology report lists a specific subtype within the same histologic group 4) Diagnosis on the CQCF indicates "Mixed Subtype" and the pathology report lists two or more acceptable subtypes, provided that percent subtype(s) meet applicable TCGA disease-specific requirements.
†8	If the diagnosis on this form is not consistent with the provided pathology report, indicate the reason for the inconsistency.	☐ Macrodissection performed at TSS to select for a region containing an acceptable TCGA diagnosis *(see note at right)* ☐ Pathology analysis at TSS determined a specific histological subtype different from original pathology report *(see note at right)* ☐ Pathology review of frozen section for TCGA determined histological subtype different from the pathology report *(see note at right)*	If the diagnosis provided on this form is not consistent with the diagnosis found on the pathology report provided, specify a reason for this inconsistency. 3288315 If a TSS pathology review of the TCGA committed sample resulted in a different histological subtype than what is documented on the original pathology report, an amendment to the pathology report should be submitted when the sample is shipped to the BCR; or in the absence of an amended pathology report, the TSS must complete and submit an electronic copy of the "TCGA Pathologic Diagnosis Discrepancy Form". In the case of diagnosis modifications, institution protocol should be followed for proper quality assurance.
Patient Information			
9*	History of Other Malignancy	☐ None ☐ History of Prior Malignancy ☐ History of Synchronous/ Bilateral Malignancy ☐ Both History of Synchronous/ Bilateral and Prior Malignancy	Indicate whether the patient has a history of malignancies. If the patient has any history, including synchronous or bilateral malignancies, please complete an "Other Malignancy Form" for each malignancy diagnosed prior to the procurement of the tissue submitted for TCGA. 3382736 If the patient has a history of multiple diagnoses of basal or squamous cell skin cancer, complete an OMF for the first diagnosis for each of these types.
10*	History of Neo-adjuvant Treatment (prior to procurement) of Tumor Submitted for TCGA	☐ Yes (see note at right) ☐ No	Indicate whether the patient received therapy for this cancer prior to the sample procurement of ***the tumor submitted for TCGA***. If the patient did receive treatment for this cancer prior to procurement, the TSS should contact the BCR for further instruction. 3382737 Please Note: • Systemic therapy and certain localized therapies (those administered to the same site as the TCGA submitted tissue) given prior to the procurement of the sample submitted for TCGA are exclusionary.
11*	Consent Status	☐ Consented ☐ Deceased ☐ Exemption 4 ☐ Waiver	Indicate whether the patient was formally consented, consented by death, or if the case has an exemption or waiver for consent. 3288361 Please Note: • Exemptions and waivers for consent must be approved by NCI.
Date of Formal Consent Do not answer this question if the patient consented by death only.			
†12	Date of Consent	___ ___ *Month* ___ ___ *Day* ___ ___ ___ ___ *Year*	If the patient was formally consented, provide the date of consent. 3081955 (Month), 3081957 (Day), 3081959 (Year)

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#	Question	Entry Alternatives	Working Instructions
Date of Death Do not complete date of death, if patient formally consented.			
†13	Date of Death	___ ___ *Month* ___ ___ *Day* ___ ___ ___ ___ *Year*	If the patient consented by death, provide the date of death. 2897026 (Month), 2897028 (Day), 2897030 (Year)
14*	Race	☐ American Indian or Alaska Native *A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.* ☐ Asian *A person having origins in any of the original peoples of the far East, Southeast Asia, or in the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.* ☐ White *A person having origins in any of the original peoples of the far Europe, the Middle East, or North Africa.* ☐ Black or African American *A person having origins in any of any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American."* ☐ Native Hawaiian or other Pacific Islander: *A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.* ☐ Not Reported: *Not provided or available.* ☐ Unknown: *Could not be determined or unsure.*	Provide the patient's race using the defined categories. 2192199
15	Ethnicity	☐ Not Hispanic or Latino *A person not meeting the definition of Hispanic or Latino.* ☐ Hispanic or Latino *A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.* ☐ Not Evaluated *Not provided or available.* ☐ Unknown *Could not be determined or unsure.*	Provide the patient's ethnicity using the defined categories. 2192217
Pathologic/Anatomic Information			
16*	Tumor Category	☐ Primary *(primary untreated malignant biospecimen)*	Indicate the type of tumor submitted for TCGA. 3288124 This is a biospecimen that **has not** been treated with chemotherapy or radiation prior to resection.
17*	Histologic Subtype of Tumor Submitted for TCGA	☐ Adrenocortical Carcinoma – Usual Type ☐ Adrenocortical Carcinoma – Oncocytic Type ☐ Adrenocortical Carcinoma – Myxoid Type	Indicate the confirmed diagnosis of the tumor submitted for TCGA. 3081934 Note: The listed histologies are the only adrenocortical histologic subtypes being accepted for this TCGA study. Mixed cases will be excluded from this study.
18*	Anatomic Site of Frozen Biospecimen	☐ Adrenal Gland	Indicate the anatomic site of the frozen tumor biospecimen submitted for TCGA. 2735776
19*	Laterality	☐ Right ☐ Left	Indicate the laterality of the frozen tumor biospecimen submitted for TCGA, if it was located in a paired site. 827
20*	Date of Cancer Sample Procurement	___ ___ *Month* ___ ___ *Day* ___ ___ ___ ___ *Year*	Provide the date of the procedure performed to obtain the malignant tissue submitted for TCGA. 3008197 (Month), 3008195 (Day), 3008199 (Year)

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#	Question	Entry Alternatives	Working Instructions
21*	Vessel Used	☐ Cryovial ☐ Cassette ☐ Other, specify ☐ Biospecimen Storage Bag ☐ Cryomold	Indicate the type of vessel used to ship the tissue to the Biospecimen Core Resource (BCR) for TCGA. 3081940
†22	Other Vessel Used	_____	If the vessel used to ship the tissue to the BCR is not included in the provided list, specify the vessel used. 3288137
23*	Method of Cancer Sample Procurement	☐ Surgical Resection	Indicate the procedure performed to obtain the malignant tissue submitted for TCGA. 3103514
24*	Weight of Resected Tumor	_____ _____ . _____ gm	Using the pathology report, provide the weight (in grams) of the resected adrenal gland tumor. 3184957
25*	Maximum Tumor Dimension	_____ cm	Using the pathology report, provide the length (in centimeters) of the largest dimension/diameter of the adrenal tumor. 64215
26*	Country Where Cancer Sample was Procured	_____	Provide the country where the tissue submitted for TCGA was procured. 3203072
27*	Is tumor sample being submitted for macrodissection?	☐ Yes ☐ No	Indicate whether the tumor sample submitted to the BCR is intended to undergo macrodissection after the BCR receives the sample. 3288488
Tumor Information If the TSS is submitting multiple pieces of the same primary tumor for this case; complete the following information for each piece of tumor sent to the BCR			
28*	Tumor Identifier	_____	Provide the TSS unique tumor ID. If multiple pieces of tumor are submitted, each tumor needs a unique ID. 3288096
29*	Weight of Frozen Tumor	_____(mg) *(0.2cm³ (0.6cm * 0.6cm * 0.6cm) = ~200mg*	Provide the weight of the tumor sample submitted for TCGA. 3081946 Weight can be estimated based on the size of the tumor submitted.
30*	Tumor Nuclei %	_____ (%)	Provide the percent of tumor nuclei for the sample submitted for TCGA. 2841225 Check with the BCR to confirm the current acceptable TCGA metrics.
31*	Necrosis %	_____ (%)	Provide the percent of necrosis for the sample submitted for TCGA. 2841237 Check with the BCR to confirm the current acceptable TCGA metrics.
Tumor Slides Submitted			
32*	Types of Slides Submitted	☐ Physical Top Slide (Frozen Sample) ☐ Physical FFPE Slide ☐ Digital Top Slide Image (Frozen Sample) ☐ Digital FFPE Slide Image	Indicate the type(s) of slide(s) submitted to the BCR. 3521909 Top Slide Definition: Slide cut directly from frozen biospecimen = mirror image of inked surface
33*	Slide/Digital Image ID #	_____	Provide the slide ID for each slide (physical and digital image) submitted to the BCR. 2321277

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#	Question	Entry Alternatives	Working Instructions
Normal Information A normal control must be present to qualify.			
34*	Type(s) of Normal Control *Check all that apply*	☐ Whole Blood ☐ Buffy Coat ☐ Lymphocytes ☐ Extracted DNA from Blood ☐ Extracted DNA from Saliva ☐ Non-Neoplastic Control Tissue*	Indicate the type of normal control submitted for this case. 3081936 *Non-neoplastic Control Tissue may only be submitted with NCI approval.
Normal Control: Whole Blood, Buffy Coat, or Lymphocytes			
35†	Method of Normal Sample Procurement	☐ Blood Draw	Indicate the procedure performed to obtain the normal control sample submitted for TCGA. 3288147
36†	Date of Normal Sample Procurement	___ ___ *Month* ___ ___ *Day* ___ ___ ___ ___ *Year*	Provide the date of the procedure performed to obtain the normal control submitted for TCGA. 3288195 (Month), 3288196 (Day), 3288197 (Year)
37†	Normal Identifier	_____	Provide the TSS unique normal ID. If multiple normal control samples are submitted, each normal control needs a unique ID. 3288138
Normal Control: Extracted DNA from Blood			
38†	Method of Normal Sample Procurement	☐ Blood Draw ☐ Buccal Swab ☐ Mouthwash	Indicate the procedure performed to obtain the normal control sample submitted for TCGA. 3288147
39†	Month of Normal Sample Procurement	___ ___ *Month* ___ ___ *Day* ___ ___ ___ ___ *Year*	Provide the month of the procedure performed to obtain the normal control submitted for TCGA. 3288195 (Month), 3288196 (Day), 3288197 (Year)
40†	Normal Identifier	_____	Provide the TSS unique normal ID. If multiple normal control samples are submitted, each normal control needs a unique ID. 3288138
41†	Extracted DNA Quantity	_____(µg)	Provide the quantity (µg) of the normal control sample sent to the BCR for TCGA. 3288185
42†	Extracted DNA Quantification Method	_____	Provide the quantification method of the normal control sample sent to the BCR for TCGA. 3288186
43†	Extracted DNA Concentration	_____(µg/µL)	Provide the concentration (µg/ µL) of the normal control sample sent to the BCR for TCGA. 3288187
44†	Extracted DNA Volume	_____(µL)	Provide the volume (µL) of the normal control sample sent to the BCR for TCGA. 3288188
Normal Control: Non-neoplastic Control Tissue			
45†	Method of Normal Sample Procurement	☐ Skin Punch ☐ Surgical Resection ☐ Other Method (please specify)	Indicate the procedure performed to obtain the normal control sample submitted for TCGA. 3288147
46†	Other Method of Normal Sample Procurement	_____	If the procedure performed to obtain the normal sample is not included in the provided list, specify the procedure. 3288151
47†	Date of Normal Sample Procurement	___ ___ *Month* ___ ___ *Day* ___ ___ ___ ___ *Year*	Indicate the date of the procedure performed to obtain the normal control sample submitted for TCGA. 3288195 (Month), 3288196 (Day), 3288197 (Year)

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#	Question	Entry Alternatives	Working Instructions
48†	Normal Identifier	_____	Provide the TSS unique normal ID. If multiple normal control samples are submitted, each normal control needs a unique ID. 3288138
49†	Anatomic Site of Non-Neoplastic Control Tissue	☐ Skin ☐ Kidney ☐ Other (please specify)*	If the normal control type is normal tissue, indicate the anatomic site of the non-neoplastic control tissue submitted for TCGA. 3081938 *Adrenal tissue is not acceptable for the normal control.
50†	Other Site of Non-Neoplastic Control Tissue	_____	If the normal control type is normal tissue and the anatomic site is not included in the provided list, specify the site of the non- neoplastic control. 3288189
51†	Proximity of Normal Tissue to Tumor	☐ Distal (> 2cm) from the primary tumor	If the normal control type is normal tissue, confirm that the submitted normal tissue was at least 2cm away from the primary tumor. 3088708 Adjacent (< 2cm) Normal Tissue is not accepted for this tissue type. Unknown Normal Tissue is not acceptable for this tissue type.
52†	Normal Slide or Digital Image Identifier	_____	If the normal control type is normal tissue, provide the slide ID for the physical top slide OR the digital slide image of the normal control being sent to the BCR. 3288217
Time Intervals The following questions are only to be answered if the Tissue Source Site is unable to provide the dates requested on this form. Provided time intervals must begin with the date of initial pathologic diagnosis (i.e., biopsy or resection) Please Note: Only provide interval data if you have received permission from the NCI to provide time intervals as a substitute for requested dates on this form.			
i*	Has this TSS received permission from the NCI to provide time intervals as a substitute for requested dates on this form?	☐ Yes ☐ No	Indicate whether the TSS has permission to provide time intervals in lieu of dates.
ii	Number of Days from Date of Initial Pathological Diagnosis to Date of Pathological Review	_____ days	Provide the number of days from the date the patient was initially diagnosed pathologically with the disease to the date of the pathological review performed as part of the submission process 3288497
iii	Number of Days from Date of Initial Pathological Diagnosis to Date of Consent	_____ days	If the patient formally consented, provide the number of days from the date the patient was initially diagnosed pathologically with the disease to the date of the patient's formal consent. 3288498
iv	Number of Days from Date of Initial Pathological Diagnosis to Date of Death	_____ days	If the patient consented by death, provide the number of days from the date the patient was initially diagnosed pathologically with the disease to the date of the patient's death. Note: If the patient formally consented prior to death, do not answer this question only answer the question above that asks for the number of days between the date of diagnosis and the date of the patient consent. 3288499

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#	Question	Entry Alternatives	Working Instructions
v	Number of Days from Date of Initial Pathological Diagnosis to Date of Cancer Sample Procurement	_____ days	Provide the number of days from the date the patient was initially diagnosed pathologically with the disease to the date of the procedure that produced the malignant sample submitted 3288495
vi	Number of Days from Date of Initial Pathological Diagnosis to Date of Normal Sample Procurement (Whole Blood)	_____ days	Provide the number of days from the date the patient was initially diagnosed pathologically with the disease to the date of the procedure that produced the normal control sample submitted 3288496
vii	Number of Days from Date of Initial Pathological Diagnosis to Date of Normal Sample Procurement (Buffy Coat/Lymphocytes)	_____ days	Provide the number of days from the date the patient was initially diagnosed pathologically with the disease to the date of the procedure that produced the normal control sample submitted 3288496
viii	Number of Days from Date of Initial Pathological Diagnosis to Date of Normal Sample Procurement (Extracted DNA)	_____ days	Provide the number of days from the date the patient was initially diagnosed pathologically with the disease to the date of the procedure that produced the normal control sample submitted 3288496
ix	Number of Days from Date of Initial Pathological Diagnosis to Date of Normal Sample Procurement (Non-Neoplastic Tissue)	_____ days	Provide the number of days from the date the patient was initially diagnosed pathologically with the disease to the date of the procedure that produced the normal control sample submitted 3288496

_____ _____ ___ ___/ ___ ___/ ___ ___ ___ ___

Principal Investigator or Designee Signature | Print Name | Date

I acknowledge that the above information provided by my institution is true and correct and has been quality controlled.