

# Nationwide Children's Hospital Reach Out and Read® Program Volunteer Reader Job Description



**ASSIGNMENT:**

Reach Out and Read®

**LOCATION:**

Nationwide Children's Hospital Primary Care Centers

**RESPONSIBLE TO:**

Reach Out and Read® Volunteer Coordinator

**BASIC PURPOSE:**

To make the waiting time more comfortable for children and families while at the same time providing exposure to literature and reinforcing developing literacy skills. Enhance program through the facilitation of a curriculum that exposes children to activities that meet state educational standards.

**TYPICAL DUTIES:**

- ❖ Read books to children in the waiting area
- ❖ Offer books to parents
- ❖ Initiate monthly theme based activities
- ❖ Initiate literacy activities: coloring, puzzles, simple craft projects, etc.
- ❖ Assist with maintaining waiting areas by organizing books and toys
- ❖ Make reference information readily available for families such as library membership applications, newsletters, and adult literacy information
- ❖ Encourage children and families to select books to read together while waiting in exam rooms

**QUALIFICATIONS:**

- ◆ Must attend hospital volunteer orientation
- ◆ Must attend Reach Out and Read® orientation, which may be conducted in group or individual setting
- ◆ Willingness to interact with children in a public area
- ◆ Ability to work with children of different ages in a group setting
- ◆ Good communication skills
- ◆ Open to working with diverse cultures
- ◆ Ability to work well with little supervision
- ◆ Ability to adjust communication to children's level
- ◆ Compliance with hospital policies as instructed during orientation, including rules on confidentiality

**OBLIGATION:** Six months / 60 hours

